



Maria Montessori Academy Junior High

Yearbook Syllabus

Mrs. Lisa

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Course Description: Students in this class comprise the reporters and editors for the MMA school yearbook. Students will do the photography and writing for all parts of the yearbook. Additionally, students will study layout and will design/create the pages for the yearbook. Students will also market, edit, and publish the first MMA school literary magazine.

Course Expectations: Students are expected to come to class on-time with a positive attitude and a determination to work hard. Since this is a real-to-life publication course, deadlines cannot be extended. Students need to monitor their own work and set a work pace at which they can complete assignments on-time. This is still a learning process, and students are expected to be supportive and encouraging of each other throughout the process. Students are expected to collaborate and share their creative ideas with each other. Differences of opinion will happen, and students are expected to be respectful of each other and their ideas.

Textbooks and Materials: Students will need a pen, pencil, and a composition book every day in class. Students are also required to have a NEW flash drive (USB drive) that they use only for this class. Composition books and flash drives may be kept in Mrs. Lisa's class.

***Note:** Since the school has a limited number of digital cameras, it is recommended that students bring their own digital camera to school. Students will also need to bring the cord to connect the camera to a computer. Cameras need to be labeled with your full name, and an Electronic Device Waiver needs to be completed for the school records. Cell phones, iPods, and iPads will NOT be allowed for recording devices in class.

Grading Plan:

A	93-100	C	73-79
A-	90-92	C-	70-72
B+	87-89	D+	67-69
B	83-86	D	64-66
B-	80-82	F	Below 64
C+	77-79		



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Course Policies:

Student Work: Students must actively and positively participate and contribute to all class activities. Students are encouraged to work at their own pace, but to use time wisely. All work must be original work from the student. Plagiarism will result in a zero on that project.

Portfolio: Students are encouraged to journal about their experiences in Yearbook. Any student work (visual or written) that is published in the yearbook or literary magazine should also be included in your portfolio.

Group Activities: Creating the yearbook and literary magazine is a team effort. Each student is expected to actively and positively collaborate on these publications. Find peaceful resolutions to any problems.

Homework Expectations: If students are unable to complete their assignments in class, they will need to work at home in order to be finished by all due dates. Occasionally, students will be required to attend after-school activities or events to do photography and writing for the yearbook. These after-school activities **MUST** be attended when assigned, in order for us to create a complete yearbook.

Extra Credit: Students can receive extra credit by mentoring an Elementary student to help him/her submit a piece for the literary magazine. This mentoring must be documented and signed by the teacher of the Elementary student.

Absences: Because this class is so collaborative, absences not only hurt you, but they hurt your partners. If you know that you will be absent in advance, you will need to speak with the teacher and your group to create a plan to keep caught up. If there is no notice given for an absence, students are expected to communicate with the teacher and your group **IMMEDIATELY** upon your return to class to get caught up. It is suggested that you have the phone numbers of your group members so that you can call them if you miss class.

Citizenship Grade: The grace and courtesy you use toward your environment, classmates, and teachers will be factored into your citizenship grade.

Class Rules: Respect the environment and allow others to work. If the right to learn is being intruded upon, a verbal warning will be given so that the student is made aware of the behavior. If the behavior continues, the student will be asked to stay after class or after school in order to review the expectation. If more support is needed a letter will be sent home identifying the behavior in question, which will need to be signed by a parent and returned the next day. Unreturned letters will warrant a phone call home.

Class Materials:

All students will need the following: flash drive (USB drive), pen (any color), pencil, eraser, composition book

Donations of the following items are much appreciated: flash drives, SD cards



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I have read and understand the rules for
_____ **class.**

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian's Email Address: _____ and/or _____

Student Signature: _____ **Date:** _____