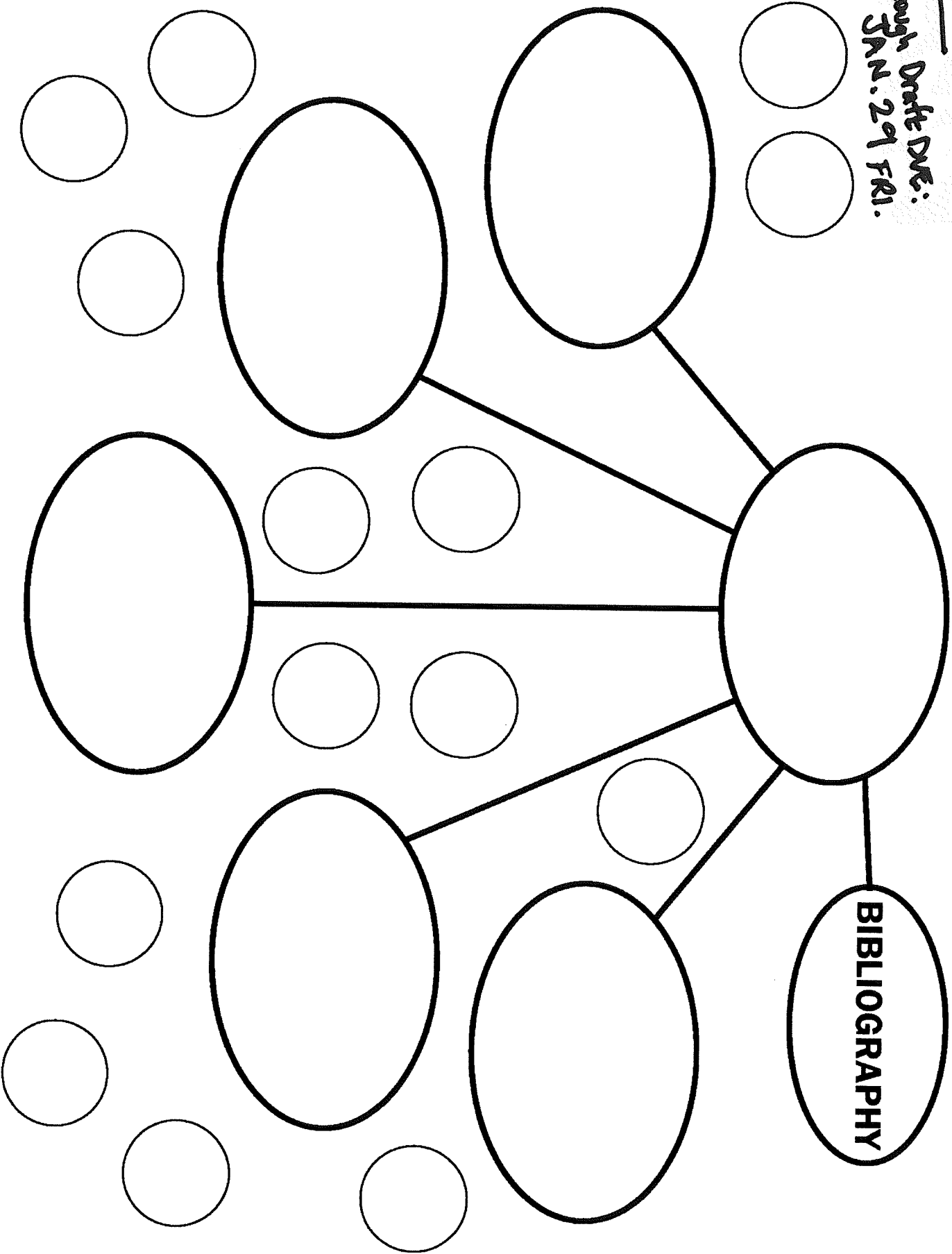
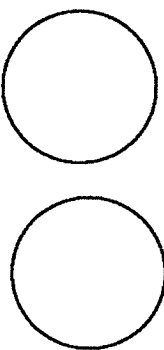


Name(s):

Period:

*Rough Draft Due:*  
*JAN. 29 FRI.*



# WORKSHEET: WEBSITE ORGANIZATION

Begin planning out the places you will need in your website on paper before you start using the NHD Website Editor. Each page should directly support your thesis statement. **Remember:** These are just some beginning ideas. You may want to include more pages, fewer pages, or create subpages on your website. Just keep in mind the ease of navigation for your viewer.

## Title

(Brainstorm a creative title for your website and write it here.)

## Navigation

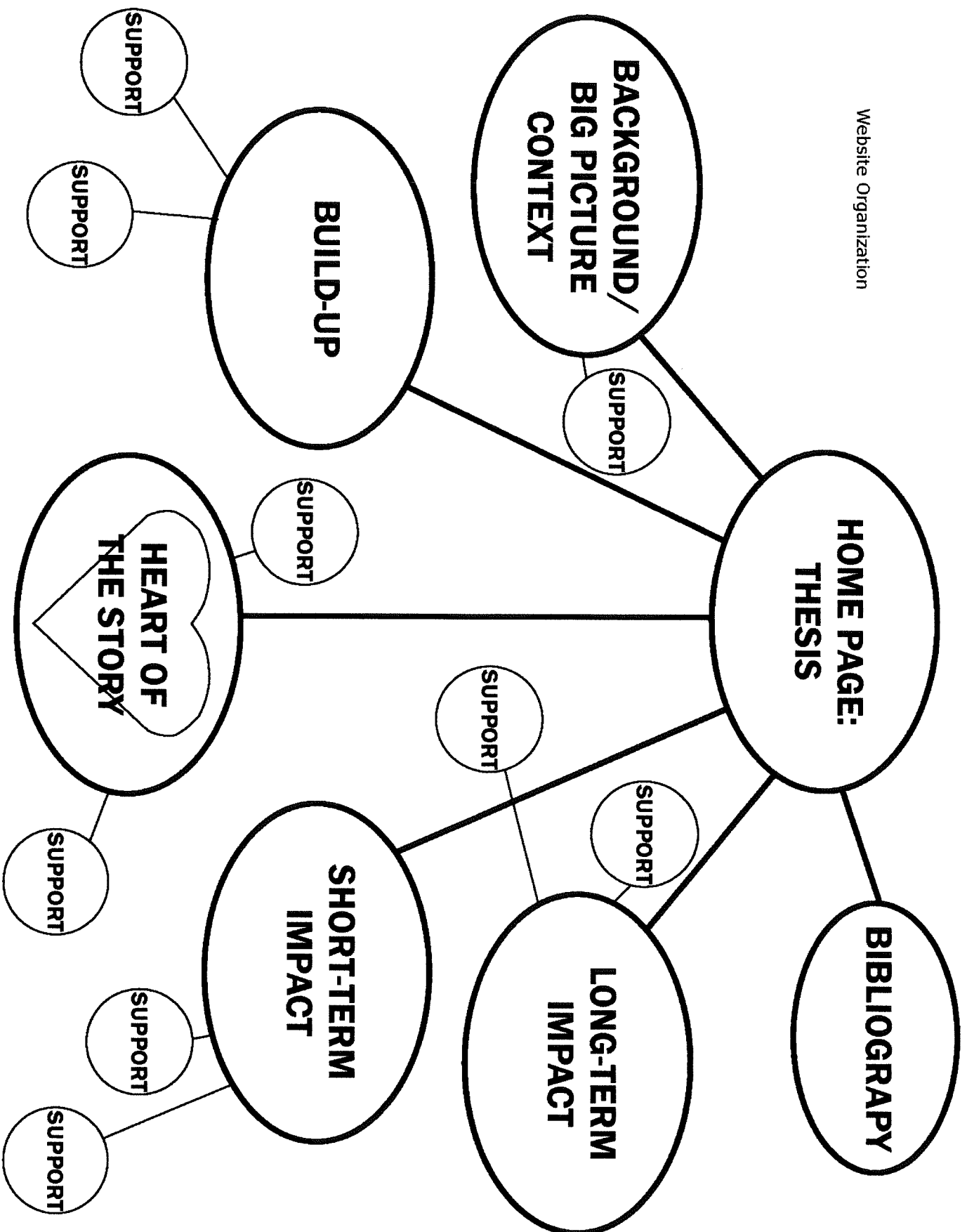
(Think about which pages would best support your thesis statement and write them below. Remember: You can add as many or few pages as you want on your website as long as you're organized!)

Home

## Thesis

(You will want to include your thesis on your homepage, but do not have to label it "thesis." Write your thesis here and use it as a guide to decide which pages you want to include on your website.)

Process Paper & Bibliography



# **HANDOUT: USING THE NHD WEBSITE EDITOR FOR HISTORY DAY WEBSITES**

## **The Basics**

1. Log on to [www.nhd.org](http://www.nhd.org). Click on the left-hand link "Start your website entry at the NHD web portal." You can also go there directly: <http://nhd.weebly.com/>.
2. Fill in a username and password. Choose "student" or "teacher" from the drop-down menu.
3. Give your site a title. This title will appear on all of your website pages.
4. Click on the "Designs" tab and choose a design. This might change as your website grows, but it is helpful to have a design in place so you can visualize how your website is coming together.
5. Click on the "Pages" tab to add pages. Always start with "Home." Add the names of all the pages, including a page for the bibliography. The order of these pages can be changed at any time on this page.
6. The "Home" page must include students' names, entry title and division.
7. The "Process Paper" page should include the entire 500-word document.
8. The "Bibliography" page must include the entire annotated bibliography. It works well if this is the last page. Instead of pasting your bibliography into your website, try saving your bibliography as a PDF in your word processing program and then uploading the PDF to your website as a file. This way, you will only have to format your bibliography once.
9. To edit pages, either click on "Edit this Page" on the "Pages" tab, or click the "Elements" tab and choose a page from your navigation bar. Click on an element and drag it down into the body of the page. The element icon will appear; double-click on the icon and you will be able to start adding content. You can add multiple elements to a page.
10. Double-click on dummy text to start adding content. Once you start editing text, a new menu will appear to let you change font color, size, alignment or bold/italic/underline. Remember that you cannot link to pages outside of your History Day website.
11. It's best to write and save your text in a word processing program – not in the NHD Website Editor, which doesn't have a spell-check, grammar-check, or word count. You can then copy and paste your text into the NHD website editor when you're ready. To avoid problems with formatting, be sure to paste as "plain text."
12. When adding images, students can only upload from the computer they are working on or from a disk. The image size can be changed, but changing it within the NHD Website Editor may make the image look unclear.
13. At any time, you can delete an element by clicking on the red X in the upper right-hand corner of the element box. You can also move any element to another page by clicking the green arrow in the upper left-hand corner of the element box.
14. Under the tab "Settings," students should not create a site password. This may disable some viewers, including judges, from viewing the site. Students can choose to change the footer message, but it should be something appropriate to the project.
15. Every time students return to edit their site, they can go straight to <http://nhd.weebly.com/>.

## **The Bells and Whistles**

Under “Elements,” click on the “Multimedia” tab on the upper left-hand side of the page. There are a number of options, all of which require previous research or saving of documents into a file.

- **Photo Gallery** – Students can add a number of photographs in one section. They can change the space between images, the borders and do minor cropping. There is not an option to add text to the images.
- **File** – Students can add a file, such as a primary document or a PDF of their bibliography. Once the file is added, students should be sure to change the File Name to something that adequately describes the file.
- **Audio and Video** – Students can add audio or video files, such as the recording of a speech, commercial, historic film footage, or interviews. Audio and video clips should be saved to a disk or computer first, then edited to the appropriate length before uploading to the website. Students have four minutes total time for all multimedia clips together. Individual clips are no longer limited to 45 seconds each. Students can choose how to divide up this total four minutes.
- **Flash** – Students can add a SWF file, which is an animated graphic. This function may not be entirely appropriate for History Day projects.
- **Google Maps** – Students can add a Google Map of a particular place to orient their viewers. San Francisco is the default location. To change the location, click next to the map once it’s embedded, and a navigation bar will appear that will allow students to change the location and the width, height and zoom level of the map.
- **Slideshow** – This is similar to the Photo Gallery, except viewers can sift through images, much like Flickr.
- **Video** – Students can embed a video by downloading the file from their computer. Videos can be no longer than 45 seconds.

Another advanced element they can use is the “hidden page.” Hidden pages do not appear in the navigation bar but can be useful as places to store more primary documents. Students can then link to these hidden pages from other pages. On the “Pages” tab, just select “no” from the “Show in Navigation?” dropdown menu. To link to a hidden page, highlight text or a picture and click the chain icon. Choose the correct hidden page to link to. To edit these hidden pages, choose the page on the “Pages” tab. The navigation bar will continue to be visible on the hidden page.

## KNOW THE RULES

- ✓ NHD Rule Book – new edition revised for 2015
  - New rules for exhibits, websites, word counts, etc.
- ✓ Understand and follow the specific rules for each category – these are equalizers: time, size, and length limits, etc.

### Rules for All Categories

- ✓ Plagiarism – grounds for immediate disqualification
- ✓ Current Year – students may not build on a previous NHD project or reuse research
- ✓ Original Work – entries must be the original work of the student
- ✓ Conclusions must be your own
- ✓ Design and construction must be your own
- ✓ Objects may not be created by others for you to use
  - Examples: hiring an artist, having a friend design your set, having a parent build your exhibit
- ✓ Reasonable adult help
  - Teachers = guides, coaches
  - Parents = chauffeurs, financiers, proofreaders, cheerleaders.
  - Power tools are an adult's job

## QUALITIES OF A GOOD NHD PROJECT

Here are the qualities a judge will use to evaluate your NHD project. After you create your project, go through this list and ask yourself if you've met the criteria or incorporated the information into your project.

### Historical Quality: 60%

*The historical quality of your project is by far the most important criteria.*

- ☐ **My project is historically accurate:** All information in my project is true to the best of my knowledge.
- ☐ **I show analysis and interpretation:** My project doesn't just recount facts or tell a story. I interpret and analyze my topic. My project has a strong central thesis or argument that I prove. I can point to where I state my thesis in my project.
- ☐ **I place my topic in its historical context:** My topic didn't take place in isolation. I make sure to place my topic into historical context—the intellectual, physical, social, and cultural setting for my topic.
- ☐ **My project shows wide, balanced research and I use available primary sources:** These ideas all relate to the research behind your NHD project. Judges will look carefully at your bibliography to learn more about your research process. They want to see that you investigated multiple perspectives about your topic and that you looked at all sides of an issue. They are looking for research using both primary and secondary sources and want to see that you used a variety of source types.

### Relation to Theme: 20%

- ☐ **I clearly relate my topic to the theme:** My theme connection is clear in my project itself.
- ☐ **I demonstrate the significance of my topic in history and draw conclusions:** My project does more than just describe my topic. I explain why my topic is important in history or demonstrate its significance.

### Clarity of Presentation: 20%

- ☐ **My project and written materials are original, clear, appropriate, and organized:** I have an organized and well-written project. I was careful to avoid plagiarism and I have double-checked spelling and grammar in my project process paper, and bibliography.
- ☐ **My project has visual impact, uses multimedia effectively, and actively involves the viewer:** I thought about the overall design and organization of my project. I chose multimedia and interactive elements to help viewers understand my topic and prove my argument, if appropriate for my category.

From National History Day Handbook, "How to Create a Website" pg. 61