

Name _____

Period: _____

Keyboarding Study Guide Cycle I "Structure"

Overview: Students are working to build brain pathways as they focus on keying by touch.



Guiding question: Does positive self talk help my typing skills?

List your goal for the week here:

Checklist:

_____ Using keys M, C, L, shift

_____ I, period, R-Shift

_____ Comma, U, CAPS

_____ B, P, W

_____ G, :, Q

_____ Have a friend observe a timing of your choice and have them complete the following:

_____ Eyes stayed on copy (2pts-the entire time, 1pt-looked down twice, 0pts-looked down more than 3 times)

_____ Correct fingers used (2pts- all keys, 1pt-a few were incorrect, 0 pts more than 2 incorrect fingers were used)