

Name _____

Period: _____

Keyboarding Study Guide Cycle I "Structure"

Overview: Students are working to build brain pathways as they focus on keying by touch.



Guiding question: Does posture make a difference with how I perform in a typing test?

Checklist:

- _____ Type home row with zero errors with a speed greater than 25 wpm.
- _____ Using keys T, E, H (lesson two)
- _____ Using keys O, R, N (lesson three)
- _____ Using keys M, C, L, shift (lesson four)
- _____ Using keys comma, U, caps (lesson five)
- _____ B, P, W (lesson six)
- _____ G, :, Q (lesson seven)
- _____ Have a friend observe a timing of your choice and have them complete the following:
 - ___ Eyes stayed on copy (2pts- the entire time, 1pt- looked down twice, 0pts- looked down more than 3 times)
 - ___ Correct fingers used (2pts- all keys, 1pt- a few were incorrect, 0 pts more than 2 incorrect fingers were used)
- _____ What was your most effective brain break this week?

List your goal for the week here: